



# Warkworth History Society

## CONSTITUTION

### NAME

1. The organisation shall be called the 'Warkworth History Society'.

### PURPOSES

#### 2a. The Society is established:

- To promote the advancement of education by the study of local and national history.
- To promote and organise co-operation in the achievement of the above purpose and to that end bring together representatives of the statutory authorities, voluntary organisations and individuals engaged in the aims of the above purpose.

#### 2b. In the furtherance of the above purposes, the Society may:

- Obtain, collect and receive money and funds by way of contributions, donations, affiliation fees, subscriptions, legacies, grants and any other lawful method, and accept, receive gifts of, and acquire property of any description whether subject to any trusts or not.
- Procure and provide information.
- Procure to be written and print, publish, issue and circulate gratuitously or otherwise any reports or periodicals, books, pamphlets, leaflets and other documents.
- Arrange and provide for, or join in arranging and providing for, the holding of exhibitions, courses, meetings, visits, lectures and classes.

### MEMBERSHIP

3. Membership is open to anyone with an interest in history.  
Members shall pay such subscriptions as may be decided from time to time by the Committee and ratified at the AGM by a majority vote of present members.

### OFFICERS

4. The Officers of the Society shall consist of:  
Chairman  
Vice-Chairman  
Secretary  
Treasurer

Individual members of the Society shall be eligible for election as officers.

All Officers of the Society shall be elected annually by a general meeting of the Society.

### COMMITTEE

5. There shall be a Committee consisting of the four Officers and up to four individual members of the Society.  
The Committee shall be able to co-opt members as and when appropriate.

### NOMINATIONS OF OFFICERS AND COMMITTEE

6. Nominations from members of the Society for either new Officers or other committee members **MUST BE IN WRITING** and in the hands of the Secretary at least seven days before the Annual General meeting. Should nominations exceed vacancies, election shall be by ballot.

## ANNUAL AND SPECIAL MEETINGS OF THE SOCIETY

7. The Annual General Meeting of the Society shall be held within two months of the completion of the financial year. At least 28 clear days' notice shall be given in writing by the Secretary to the members.

At the Annual General meeting the business shall include:

The election of the Chairman and other Officers

The election and appointment of the Committee

The appointment of auditors and the consideration of an annual report of the work done by or under the auspices of the Society and of the audited accounts.

A Special General Meeting of the Society shall be called at 28 clear days' notice in writing upon written demand of six members: or by the Chairman or Vice-Chairman acting in his absence, or by the Committee.

At the Annual General Meeting of the Society each individual who is a fully paid-up member of the Society shall be entitled to one vote.

## DISCLAIMER

8. The proceedings of the Society shall not be invalidated by any failure to appoint, or by any defect in the appointment, election, or qualification of any member.

## QUORUM

9. The Quorum at an Annual General meeting of the Society shall be ten members.

## FINANCE

10. The Society shall have the power to raise money by means of, subscriptions, donations, legacies, grants in aid, loans and other sources.  
The income and property of the Society whensoever derived shall be applied solely towards the furtherance of the purposes of the Society as set forth in the Constitution and no portion thereof shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to any member of the Society, PROVIDED that nothing herein shall prevent the payment in good faith of reasonable and proper remuneration to any servant of the Society or repayment of out-of-pocket expenses.

## THE FINANCIAL YEAR AND AUDIT

11. The financial year shall run from April 1<sup>st</sup> to March 31<sup>st</sup>.  
Once at least in every year the accounts of the Society shall be audited by one or more individuals independent of the Committee.

## DATA PROTECTION.

12. The Society may compile such records of the names, e-mail addresses and other particulars of its members as may appear necessary or desirable in the interests of efficient administration for the pursuit of the Society's objectives.  
Such records may be maintained in an automatic retrieval system and consent to the maintenance of records by this means shall be an express condition of membership. Any application for membership or for renewal of membership accordingly implies such consent. This information shall not be disclosed for commercial purposes to a third party without the member's express consent.

## DISSOLUTION

13. The Society may at any time be dissolved by a Resolution supported by the votes of not less than two-thirds of those present and voting at a meeting of the Society of which at least 28 clear days' notice in writing shall have been sent to all members of the Society. Such Resolution may give instructions for the disposal of any assets held by or in name of the Society. PROVIDED that if any property remains after the satisfaction of all debts and liabilities such property shall not be paid to or distributed among the members of the Society but shall be given or transferred to such other charitable institutions or institution having objects similar to some or all of the objects of the Society as the Society may determine.

## ALTERATIONS

14. Alterations to the Constitution shall receive the assent of not less than two-thirds of those members present and voting at a meeting of the Society,  
A resolution for the alteration of the Constitution shall be received by the Secretary of the Society at least 21 clear days' notice before the meeting at which the Resolution is to be brought forward. At least 14 clear days' notice in writing of such a meeting shall be given by the Secretary to the members and shall include notice of the alteration proposed.

## REVIEW OF CONSTITUTION

15. This constitution will be reviewed every five years or as required.

## Record of Adoption

The above revised constitution was adopted at the AGM held  
at Warkworth War Memorial Hall  
on Monday 12<sup>th</sup> May 2025

Signed by

The Chairman: Richard Booth

The Secretary: Kathryn McLachlan